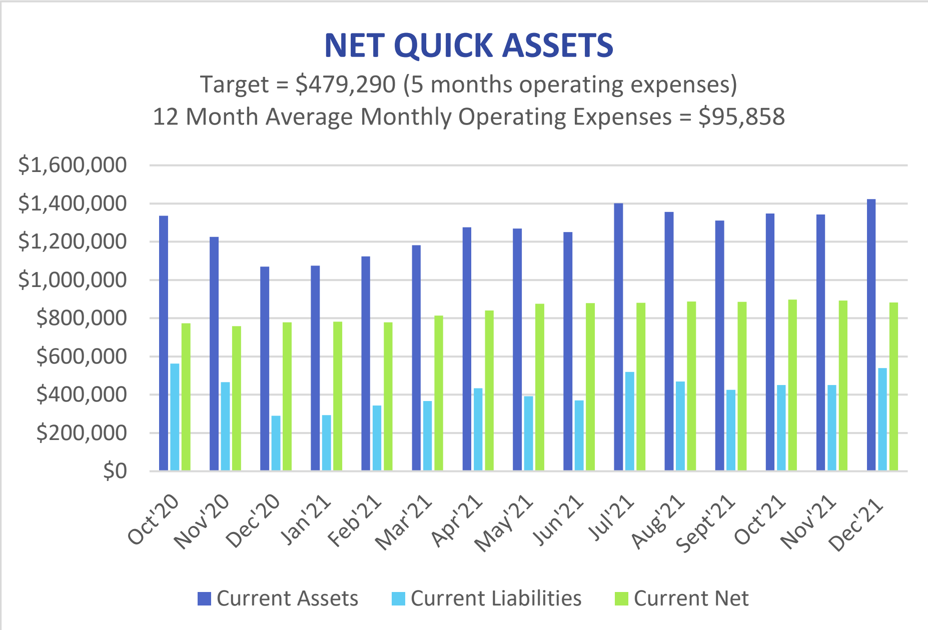
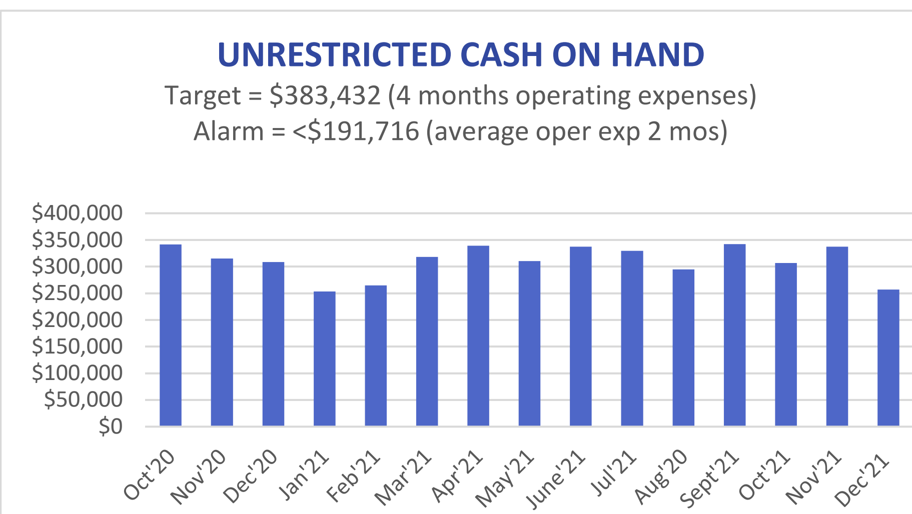
FINANCIAL DASHBOARD
Through December 31, 2021



<u>MONTHLY NET QUICK ASSETS</u>

<u>Oct'20 = $773,192</u>
<u>Nov'20 = $759,492</u>
<u>Dec'20 = $779,233</u>
<u>Jan'21 = $782,692</u>
<u>Feb'21 = $779,333</u>
<u>Mar'21 = $814,363</u>
<u>Apr'21 = $840,928</u>
<u>May'21 = $876,846</u>
<u>Jun'21 = $879,382</u>
<u>Jul'21 = $881,176</u>
<u>Aug'21 = $886,917</u>
<u>Sept'21 = $886,391</u>
<u>Oct'21 = $897,702</u>
<u>Nov'21 = $892,289</u>
<u>Dec'21 = $882,982</u>

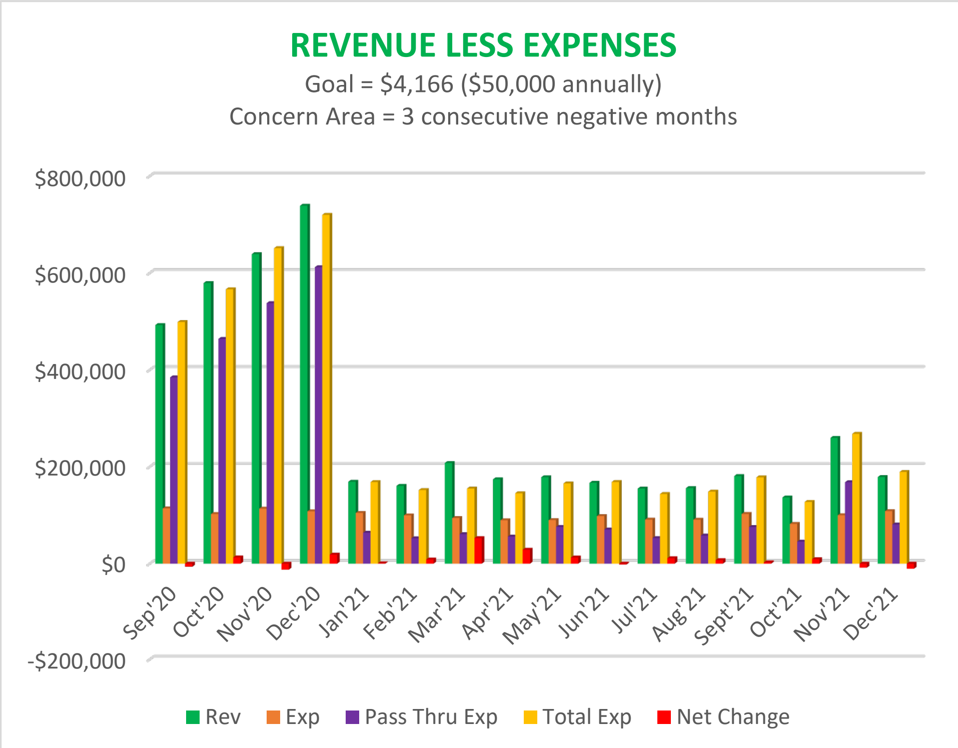
<u>NET QUICK ASSETS</u> are the highly liquid assets held by the agency, including cash, marketable securities and accounts receivable. Net quick assets (NQA) are calculated as current assets (cash + marketable securities + prepaid assets + accounts receivable) minus current liabilities of payables and deferred revenue. The target is 5 months of operating expenses (TJPDC costs minus pass-through and project contractual expenses), based on a rolling twelve-month average. The Commission has earmarked excess NQA above the target as Capital Reserves. As of the end of December 2021, the TJPDC had 9.21 months of operating expenses. The rolling twelve-month average operating expenses increased to $95,858. The 3-month average of expenses is $96,735. Actual operating expenses for December were $108,355 compared to $99,928 in November. Capital reserves = $882,982 - $479,290 = $403,692.



<u>UNRESTRICTED CASH ON HAND</u> consists of funds held in checking and money market accounts immediately available to TJPDC for expenses. Cash does not include pass-through deposits in transit. Total cash minus notes payable minus deferred revenue = Unrestricted Cash on Hand.

<u>MONTHS OF UNRESTRICTED CASH</u> divides unrestricted cash on hand by the agency's average monthly operating expenses to give the number of months of operation without any additional cash received. <u>The end of month level of Unrestricted Cash on Hand of $257,143 represents 2.68 months of operating expenses. Unrestricted cash has decreased from an Dec'20 level of $308,579 to $257,143 at the end of December 2022.</u>

FINANCIAL DASHBOARD
Through December 31, 2021



MONTHLY NET REVENUE

Oct'20 = $12,874
Nov'20 = ($12,407)
Dec'20 = $18,723
Jan'21 = $630
Feb'21 = $8,647
Mar'21 = $52,770
Apr'21 = $28,784
May'21 = $12,695
June'21 = $(1,788)
Jul'21 = $11,242
Aug'21 = $7,223
Sept'21 = $2,582
Oct'21 = $9,237
Nov'21 = ($8,348)
Dec21 = ($10,435)

NET REVENUE is the surplus or shortfall resulting from monthly revenues minus expenses. The approved FY22 Budget estimated a $0 net gain. There was a net gain in October of $9,237, a net loss in November of $8,348, and a net loss in December of $10,435. It is common for there to be net losses in November and December due to audit expenses, holidays, and personal leave. Net losses in December can also be attributed to one-time end-of-year-bonuses (which can be recovered in February-June 2022). There is an overall net gain of $11,775 for the year to date. (Expenses are revised over time as they may be reclassified from operating expenses to assets). The Accrued Revenue Report shows total available funds of $1,384,736 remaining in FY22 ($111,559.78 per month remaining in FY22). Actual operating expenses for December were $108,355.

NOTES

1. Target is a reasonable expectation that the TJPDC may reach this level to achieve our long-range financial goals. A plan will be developed showing how these target goals are expected to be achieved through daily financial management practices.
2. Concern is a level where staff will immediately identify causes of the change in financial position, whether this is a special one-time circumstance caused by a financial action or whether a trend is emerging caused by one of more operational or financial circumstances and prepare a plan of action to correct or reverse the trend.
3. Back up documentation and details of this Financial Dashboard can be found in the monthly financial statements of Balance Sheet, Consolidated Profit and Loss Report, and the Accrued Revenue Report supplied to the TJPDC Commissioners.
4. The average monthly operating expense is a rolling twelve-month average of operating expenses (TJPDC costs minus pass-through and project contractual expenses).
5. The TJPDC earmarked some of TJPDC's reserves for a building or capital fund in FY18, tied to Net Quick Assets.

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
October 2021

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11/22/21
Accrual Basis

	Oct 21	Budget	Jul - Oct 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
41100 · Federal Funding Source	25,802	96,109	212,656	409,388	1,193,070
4120 · State Funding Source	62,238	39,524	187,423	161,592	479,636
4130 · Local Source	35,270	40,417	176,679	161,666	484,999
42000 · Local Match Per Capita	13,303	6,566	53,213	42,987	159,620
4280 · Interest Income	62	167	242	667	2,000
Total Income	136,675	182,782	630,212	776,300	2,319,325
Gross Profit	136,675	182,782	630,212	776,300	2,319,325
Expense					
61000 · Personnel	65,137	77,449	276,814	327,096	940,173
62391 · Postage Expense	422	170	911	678	2,254
62392 · Subscriptions, Publications	0	46	0	183	550
62393 · Supplies	482	614	2,243	2,453	7,364
62394 · Audit -Legal Expenses	0	0	7,787	8,250	16,500
6240 · Advertising	1,479	2,373	5,724	9,155	27,798
62404 · Meeting Expenses	55	500	55	1,999	5,996
62410 · TJPDC Contractual	1,524	9,297	22,710	37,633	112,312
6281 · Dues	738	985	3,775	4,139	12,016
62850 · Insurance	521	278	2,085	1,112	3,336
62890 · Printing/Copier	229	518	949	2,032	6,060
63200 · Rent Expense	8,249	8,171	32,068	32,686	98,058
63210 · Equipment/Data Use	1,122	1,950	5,448	7,009	21,037
63220 · Telephone Expense	442	489	2,459	1,954	5,862
63300 · Travel-Vehicle	754	2,261	1,703	9,125	27,253
6345 · Janitorial Service	390	743	1,115	2,973	8,920
6390 · Professional Development	379	1,721	2,179	6,885	20,654
Total Expense	81,923	107,563	368,024	455,364	1,316,143
Net Ordinary Income	54,753	75,219	262,188	320,936	1,003,182
Other Income/Expense					
Other Expense					
83000 · HOME Pass-Through	0	50,746	77,177	202,985	608,954
8399 · Grants Contractual Services	45,515	32,852	154,651	131,409	394,228
Total Other Expense	45,515	83,599	231,829	334,394	1,003,182
Net Other Income	(45,515)	(83,599)	(231,829)	(334,394)	(1,003,182)
Net Income	**9,237**	**(8,380)**	**30,360**	**(13,458)**	**0**

Consolidated Profit and Loss

November 2021 Accrual Basis

	Nov 21	Budget	Jul - No...	YTD Bu...	Annual B...
Ordinary Income/Expense					
Income					
41100 · Federal Funding Source	116,131	110,920	328,786	520,308	1,193,070
4120 · State Funding Source	67,887	41,376	256,175	202,968	479,636
4130 · Local Source	62,302	40,417	239,196	202,083	484,999
42000 · Local Match Per Capita	13,303	7,917	66,516	50,904	159,620
4280 · Interest Income	66	167	307	833	2,000
Total Income	259,688	200,796	890,981	977,096	2,319,325
Gross Profit	259,688	200,796	890,981	977,096	2,319,325
Expense					
61000 · Personnel	66,949	91,519	343,763	418,616	940,173
62391 · Postage Expense	77	390	988	1,068	2,254
62392 · Subscriptions, Publications	31	46	31	229	550
62393 · Supplies	1,139	614	3,382	3,066	7,364
62394 · Audit -Legal Expenses	7,750	8,250	15,537	16,500	16,500
6240 · Advertising	416	2,445	7,200	11,600	27,798
62404 · Meeting Expenses	79	500	134	2,498	5,996
62410 · TJPDC Contractual	5,821	9,697	28,531	47,331	112,312
6281 · Dues	1,238	985	5,013	5,123	12,016
62850 · Insurance	521	278	2,606	1,390	3,336
62890 · Printing/Copier	209	505	1,159	2,538	6,060
63200 · Rent Expense	8,249	8,171	40,316	40,857	98,058
63210 · Equipment/Data Use	1,033	1,700	6,481	8,709	21,037
63220 · Telephone Expense	564	489	3,024	2,443	5,862
63300 · Travel-Vehicle	1,169	2,261	2,892	11,386	27,253
6345 · Janitorial Service	0	743	1,115	3,717	8,920
6390 · Professional Development	4,682	1,721	6,860	8,606	20,654
Total Expense	99,928	130,313	469,032	585,677	1,316,143
Net Ordinary Income	159,761	70,483	421,949	391,419	1,003,182

	Nov 21	Budget	Jul - No...	YTD Bu...	Annual B...
Other Income/Expense					
Other Expense					
83000 · HOME Pass-Through	78,148	50,746	155,326	253,731	608,954
8399 · Grants Contractual Services	89,960	32,852	244,611	164,262	394,228
Total Other Expense	168,109	83,599	399,937	417,993	1,003,182
Net Other Income	(168,109)	(83,599)	(399,937)	(417,993)	(1,003,182)
Net Income	**(8,348)**	**(13,115)**	**22,012**	**(26,573)**	**0**

Thomas Jefferson Planning District Commission
Consolidated Profit and Loss
December 2021

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02/03/22
Accrual Basis

	Dec 21	Budget	Jul - Dec 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
41100 · Federal Funding Source	70,659	96,109	399,644	616,417	1,193,070
4120 · State Funding Source	42,213	39,524	298,390	242,492	479,636
4130 · Local Source	52,515	40,417	291,710	242,500	484,999
42000 · Local Match Per Capita	13,302	12,239	79,818	63,143	159,620
4280 · Interest Income	82	167	389	1,000	2,000
Total Income	178,771	188,455	1,069,951	1,165,551	2,319,325
Gross Profit	178,771	188,455	1,069,951	1,165,551	2,319,325
Expense					
6260 · COGS	5,028		5,028		
61000 · Personnel	78,150	77,381	421,912	495,997	940,173
6900 · Overhead Allocation	0	0	0	0	0
62391 · Postage Expense	121	170	1,109	1,237	2,254
62392 · Subscriptions, Publications	0	46	31	275	550
62393 · Supplies	383	614	3,765	3,680	7,364
62394 · Audit -Legal Expenses	0	0	15,537	16,500	16,500
6240 · Advertising	1,209	2,184	8,409	13,785	27,798
62401 · Professional Dev-Conference	0	0	0	0	0
62404 · Meeting Expenses	0	500	134	2,998	5,996
62410 · TJPDC Contractual	9,474	9,022	38,005	56,353	112,312
6281 · Dues	1,213	985	6,226	6,108	12,016
62850 · Insurance	730	278	3,336	1,668	3,336
62890 · Printing/Copier	751	503	1,909	3,041	6,060
63200 · Rent Expense	8,249	8,172	48,565	49,029	98,058
63210 · Equipment/Data Use	1,701	1,700	8,182	10,409	21,037
63220 · Telephone Expense	473	489	3,496	2,931	5,862
63300 · Travel-Vehicle	336	2,302	3,228	13,688	27,253
6345 · Janitorial Service	72	743	1,186	4,460	8,920
6390 · Professional Development	465	1,721	7,325	10,327	20,654
Total Expense	108,355	106,809	577,387	692,486	1,316,143
Net Ordinary Income	70,416	81,646	492,563	473,066	1,003,182

	Dec 21	Budget	Jul - Dec 21	YTD Budget	Annual Budget
Other Income/Expense					
Other Expense					
83000 · HOME Pass-Through	38,200	50,746	193,526	304,477	608,954
8399 · Grants Contractual Services	42,651	32,852	287,263	197,114	394,228
Total Other Expense	80,851	83,598	480,788	501,591	1,003,182
Net Other Income	(80,851)	(83,598)	(480,788)	(501,591)	(1,003,182)
Net Income	**(10,435)**	**(1,952)**	**11,775**	**(28,525)**	**0**

Thomas Jefferson Planning District Commission
Balance Sheet Prev Year Comparison
As of December 31, 2021

	Dec 31, 21	Dec 31, 20	$ Change
ASSETS			
Current Assets			
Checking/Savings			
1100 · Cash	720,790.82	563,842.59	156,948.23
1189 · Capital Reserve	392,987.00	239,291.00	153,696.00
Total Checking/Savings	1,113,777.82	803,133.59	310,644.23
Accounts Receivable			
1190 · Receivable Grants	285,933.39	254,025.85	31,907.54
Total Accounts Receivable	285,933.39	254,025.85	31,907.54
Other Current Assets			
1310 · Prepaid Rent	1,875.00	1,875.00	0.00
1330 · Prepaid Insurance	11,724.30	14,984.22	-3,259.92
1360 · Prepaid Other	9,225.75	10,139.70	-913.95
Total Other Current Assets	22,825.05	26,998.92	-4,173.87
Total Current Assets	1,422,536.26	1,084,158.36	338,377.90
Fixed Assets			
1411 · Power Edge T340 Server	9,175.61	9,175.61	0.00
1413 · Server Software	5,197.50	5,197.50	0.00
1400 · Office furniture and Equipment	92,151.29	123,885.29	-31,734.00
1499 · Accumulated Depreciation	-94,133.11	-116,757.99	22,624.88
Total Fixed Assets	12,391.29	21,500.41	-9,109.12
TOTAL ASSETS	**1,434,927.55**	**1,105,658.77**	**329,268.78**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable-General	72,184.59	32,894.76	39,289.83
Total Accounts Payable	72,184.59	32,894.76	39,289.83
Credit Cards			
2155 · Accounts Payable Credit Card	3,722.37	2,693.88	1,028.49
Total Credit Cards	3,722.37	2,693.88	1,028.49
Other Current Liabilities			
2150 · Accounts Payable Grants	0.00	0.00	0.00
2800 · Deferred Revenue	463,647.35	276,487.87	187,159.48
Total Other Current Liabilities	463,647.35	276,487.87	187,159.48
Total Current Liabilities	539,554.31	312,076.51	227,477.80
Long Term Liabilities			
2200 · Leave Payable	39,150.71	48,464.36	-9,313.65
Total Long Term Liabilities	39,150.71	48,464.36	-9,313.65
Total Liabilities	578,705.02	360,540.87	218,164.15
Equity			
3000 · General Operating Fund	451,460.54	478,863.42	-27,402.88
3100 · Restricted Capital Reserve	392,987.00	239,291.00	153,696.00
Net Income	11,774.99	26,963.48	-15,188.49
Total Equity	856,222.53	745,117.90	111,104.63
TOTAL LIABILITIES & EQUITY	**1,434,927.55**	**1,105,658.77**	**329,268.78**

Accrued Revenue by Grant or Contract
For Year Ending June 30, 2022

Program Code	PROGRAM CONTRACTS/GRANTS Without Pass-Thrus	GRANT-CONTRACT START DATE	GRANT-CONTRACT END DATE	TOTAL PROGRAM CONTRACT/ GRANT AMOUNT	JULY 2021	AUGUST 2021	SEPTEMBER 2021	OCTOBER 2021	NOVEMBER 2021	DECEMBER 2021	YEAR TO DATE FY22	PREVIOUS YEARS	ESTIMATED BUDGET AMOUNT FOR FY23+	GRANT TO DATE	GRANT-CONTRACT REMAINING FY22	NOTES
110	**State Support to PDC (DHCD)**	07/01/21	06/30/22	89,971	6,330	6,331	9,831	7,497	7,497	7,497	44,983			44,983	44,988	State funding to TJPDC General
110	**Bank Interest**	07/01/21	06/30/22	750	59	64	56	62	66	82	389			389	361	Investment Pool Savings Income
170/171	**Rural Transportation**	07/01/21	06/30/22	58,000	7,184	4,458	3,238	2,297	2,704	2,872	22,753			22,753	35,247	VDOT Rural Transp Planning
190/195/198	**MPO-PL**	07/01/21	06/30/22	190,065	10,754	5,094	5,865	5,062	6,725	5,976	39,476		82,500	39,476	68,089	MPO PL Transp Planning
191/196/199	**MPO-FTA**	07/01/21	06/30/22	98,746	4,741	3,147	3,313	3,700	5,561	5,290	25,752		26,662	25,752	46,332	MPO FTA Transit Planning
273	**Water Street Center**	07/01/21	06/30/22	0	0	0	0				0			0	0	Rental Fees
273	**Office Leases - Rent**	07/01/21	06/30/22	11,940	1,150	2,070	3,010	1,950	1,810	1,950	11,940			11,940	0	Rental Fees
277	**Legislative Liaison**	07/01/21	06/30/22	102,981	6,486	6,515	7,263	5,705	8,050	5,942	39,961			39,961	63,020	David & Dominique Legis Operations
278	**VAPDC-ED**	07/01/21	06/30/22	50,000	4,167	4,167	4,167	4,352	4,166	4,167	25,186			25,186	24,814	Contract for Admin Services
296	**Member Per Capita**	07/01/21	06/30/22	159,620	13,303	13,303	13,303	13,303	13,303	13,302	79,817			79,817	79,803	Local Govt Annual Contributions
303	**Solid Waste**	07/01/21	06/30/22	24,156	3,724	3,864	5,051	1,483	464	990	15,576			15,576	8,580	Contract for annual reporting
315	**Stanardsville TAP**	04/06/15	10/01/20	37,000	530	706	367	112	551	865	3,131	21,958	5,500	25,089	6,411	VDOT Streetscape Contract
316	**Cherry Avenue**	07/01/20	06/30/21	0							0		0	0	0	Reimbursement - Work Change Order
329	**Rivanna River Corridor Phase II**	07/01/21	06/30/22	88,000	3,339	1,409	0				4,748	83,252		88,000	0	Regional River Plan
334	**Nelson TAP**	07/01/21	06/30/22	5,831	384	441	4,710	296			5,831			5,831	0	Lovingston Transporation Alternative Grant Assistance
907	**WIP Phase III**	06/01/18	12/30/20	37,747							0	37,747	0	37,747	0	Chesapeake Watershed Assistance to DEQ
907	**WIP Phase IV**	06/01/19	12/31/21	58,000	4,779	4,189	3,005	2,465	4,136	5,982	24,556	33,464		58,020	-20	Watershed Improvement Plan
907	**WIP Phase V**	06/01/21	01/01/22	58,000	0	0	0	0			0		24,000	0	34,000	Watershed Improvement Plan
908	**RRBC**	07/01/21	06/30/22	20,500	1,581	2,961	2,647	1,850	2,204	1,004	12,247			12,247	8,253	Rivanna Commission
Program Code	**PROGRAM COTRACTS/GRANTS With Pass-Thrus**			0												
181	**RTP-TDM**	07/01/21	06/30/22	50,000	4,087	4,590	3,971	2,329	2,619	3,304	20,900			20,900	29,100	Regional Transit Partnership
	RTP Pass-Thru	07/01/21	06/30/22	0	0	0	0				0			0	0	Grant Match if needed
182	**Regional Transit Grant**	01/01/21	06/30/22	34,138	1,021	1,757	2,274	2,550	2,755	1,629	11,986	5,045	4,000	17,031	13,107	Regional Transit Vision Plan - Admin
	Regional Transit Pass-Thru	01/01/21	06/30/22	315,862	0	0	39,232		63,079	35,768	138,079		40,000	138,079	137,783	Regional Transit Vision Plan - Consultant
183	**Albemarle Transit Grant**	01/01/21	12/31/21	14,950	2,829	1,631	863	1,300	371	696	7,690	5,626	0	13,316	1,634	Albemarle Transit Expansion - Admin
	Alb Transit Pass-Thru	01/01/21	12/31/21	91,265	13,083	14,768	6,911	18,281	10,232	5,438	68,713	2,021	0	70,734	20,531	Albemarle Transit Expansion - Consultant
193	**Rideshare**	07/01/21	06/30/22	166,670	11,360	13,797	10,844	13,231	10,686	8,194	68,112	13,797		81,909	84,761	Rideshare TDM Program Marketing & Management
	Rideshare Pass-Thru	07/01/21	06/30/22	10,500	0	0	0			1,445	1,445			0	10,500	Potential contract for marketing plan
330	**Hazard Mitigation**	07/01/21	06/30/22	62,200	833	2,449	6,870	4,259	3,342	5,796	23,549	10,701	6,000	40,250	15,950	24 month planning project resiliency
	Haz Mit Pass-Thru	07/01/21	06/30/22	5,000	0	0	0				0			0	5,000	Technical Support/Mapping (if needed)
726	**HOME ARP**	10/01/21	06/30/22	25,000	0	0	0	3,034	2,301	3,595	8,930			8,930	16,070	HUD-ARPA Planning funds (not to exceed 5% of grant)
	HOME ARP Pass-Thru	10/01/21	06/30/22	10,000	0	0	0	0	0		0				10,000	
727	**HOME TJPDC Admin**	07/01/21	06/30/22	64,661	5,904	5,908	6,673	4,655	7,276	3,943	34,359			34,359	30,302	HUD HOME Housing Grants Admin
	HOME Pass-Thru	07/01/21	06/30/22	611,954	32,414	20,529	24,234		78,148	38,200	193,525			193,525	418,429	HUD HOME Housing Grants Construction
728	**Housing Preservation Grant Admin**	07/01/21	06/30/22	17,673	1,502	2,267	1,678	2,200	1,757	1,476	10,880			10,880	6,793	USDA Housing Repair Admin
	HPG Pass-Thru	07/01/20	06/30/21	100,148	0	15,406	4,973		6,250		26,629			26,629	73,519	USDA Housing Repair Construction
729	**Affordable Housing**	07/01/21	06/30/22	4,500	2,396	604	1,000	0	0	500	4,500			4,500	0	Regional Housing Partnership
	RHP - Strategic Plan	07/01/21	06/30/22	21,000	0	0	0		10,400		0			0	21,000	Spark Mill - RHP Strategic Planning Consultant
732	**VERP**	07/01/21	10/30/21	10,682	2,216	558	1,645	0	0		4,419			4,419	6,263	VA Eviction Planning Grant - Admin
	VERP Pass-Thru	07/01/21	10/30/21	149,689	7,250	7,250		27,815	0		42,315			42,315	107,374	VA Eviction Planning Grant - Consultants
733	**VA Housing**	07/01/21	06/30/21	40,000	1,108	4,614	1,629	3,406	1,155	2,767	14,679			14,679	25,321	VA Housing PDC - Admin
	VA Housing Pass-Through	07/01/21	06/30/21	0	0	0					0			0	0	VA Housing PDC - Construction/Partnership
760	**Blue Ridge Cigaratte Tax Board**	07/01/21	06/30/21	77,550	437	1,450	2,123	3,481	2,081	10,101	19,673			19,673	57,877	Includes Admin and One-time start up costs
	Cig Tax Pass-Through	07/01/21	06/30/21		0	0					0			0	0	Pass through - direct costs
	TOTAL - All Programs			2,974,748	154,951	156,297	180,746	136,675	259,689	178,771	1,056,729	323,100	205,628	1,384,384	1,384,736	TOTAL - All Programs
	Pass Thru Sub-totals			1,315,418	52,747	57,953	75,350	46,096	168,109	80,851	470,706	90,779	40,000	560,040	715,378	Pass-Thru Subtotal

Op Expenses	$95,858	12 month average
	$96,735	3 month average
	$108,355	last month

Total Grant Funds Remaining	1,384,736
Pass-through funds	$715,378
TJPDC Available Funds	$669,359
Available funds per month	**$111,559.78**